

Labor Management Meeting  
11/27/07

Labor: Tom Corcoran, Nadine Sherman, John Petrusek, Brenda Norton, Paul Spink, Sandra Zbinden, Barb Miller, Peter Nelsen

Management: Denise Revels-Robinson, Mark Ramion, Stephenie Nagle and Stacy Davidsaver

1) Local Agreements

**Signed today. Schedule for joint training with IA and SM is in the works to update everyone on the recent changes. There will be 1 training per region and 1 extra training to accommodate CRT around 4:00 or 4:15 PM. Intake will choose which one they would like to attend.**

2) Vacation requests for 2008, any glitches? Plans for holiday coverage

**No reported glitches for vacation sign-up for 2008.**

**Due to the vacancy at CRT, holiday coverage for Thanksgiving was at a minimum and required management to cancel an already approved CRT vacation. Management is working on the issue now to prevent further cancellations for the Christmas holiday. Suggestion was made for daytime staff to be offered the option to work double shifts during the day at CRT, option to not work daytime just CRT or consider having the people on after hours be back up for CRT if needed. Management will consider these options. Management feels that there will be the minimum required staff at each region for the Christmas holiday and do not foresee any problems at the regions.**

3) Update from Safety Committee

**2 workers received death threats last week. This information was forwarded to the Safety Committee and there was no response from management on the committee. Denise stated that the workers should contact the police immediately to report the incidents as well as complete an incident report within BMCW and notify management of the incidents. EAP contract position outside of BMCW was again suggested. Currently, Carolyn Lee is the EAP contact person within BMCW. According to Denise, there is money available in the budget for this position. Denise will follow-up with Lee Johnson to see the**

**status of the Safety Plan and Committee. Denise suggested developing language in which calling 911 will have police respond quicker to BMCW calls. She also reminded staff that all threats should be documented in Wisacwis as well as those cases flagged and an AH alert made.**

**4) Feasibility of Protected Weeks**

**Due to high caseloads, workers suggested giving workers more protected time as a way to get caseloads down. Denise will follow-up with region managers to discuss this option.**

**5) Use of child death form, serious injury or egregious incident form**

**These forms are only to be completed when at the time of death, the case is open case in IA or OG. These forms are not to be completed on new cases. Mary Ellen Baroni takes care of new cases.**

**6) Personnel Update**

**3<sup>rd</sup> Deputy Director interviews are being held today. There are 4 Service Manager positions and 1 that is being forwarded on for the 2<sup>nd</sup> interview. There are 4 or 5 IA vacancies available as well. Workers are reminded to check their stub for the address of record (home address) as that is where tax information will be sent.**

**7) F/U on medical consultation**

**Meetings are being scheduled at each region for training on medical consultation with Dr. Urban. If people have any case specific concerns, workers should email Denise directly.**

**8) Educational Memo**

**Denise wanted to see if there were any concerns or issues with the recent memo for educational memos. There were no concerns reported**

**Reminder that all vacation carry-over requests need to be back to Stephenie by the end of the day Wednesday.**

**Next meeting January 8th**

