

Council 24
AFSCME[®]
Wisconsin State Employees Union

8033 Excelsior Drive, Suite C
Madison, Wisconsin 53717
Phone 608.836.0024
Fax 608.836.0222
www.wseu-24.org

Robert McLinn, President
Martin Beil, Executive Director

TO: Local Union Table Officers, Executive Boards Members and Stewards

FROM: Martin Beil, Executive Director and
Jana Weaver, Assistant Director

SUBJECT: New Process in Grievance Procedure

DATE: March 26, 2008

At our 2006 state convention, a resolution was passed that created a grievance committee within Council 24. This new committee met and gave a report to the 2007 state convention with recommendations to change and improve the grievance process. One of the recommendations was to have all 2nd step grievances sent to Council 24 instead of the field staff. We have reviewed this recommendation and agree that it will lead to more efficient grievance handling. The Council 24 Executive Board approved this change at the January 25, 2008 executive board meeting. **Therefore, effective , April 14, 2008 all copies of 2nd step grievances should be sent to:**

AFSCME Council 24
8033 Excelsior Drive Suite C
Madison, WI 53717
Attention: Marie

If you would like a confirmation that the grievance was received, please provide your e-mail address along with the grievance and all other supporting documentation and Council 24 will e-mail you a confirmation of receipt. All local presidents have received a supply of mailing labels for Council 24 for this purpose. Others wishing to use these labels should contact their local president.

It is extremely important that you send the grievance and other documents to Council 24 for processing. This DOES NOT change the requirement to send the actual grievance to the employer.

If you have any questions please contact your field representative or one of us.

